



Dear Applicant,

Thank you for your interest in becoming an employee of Registry Network, Inc. Enclosed is an application packet and list of documents needed to complete your application. After completing all forms, please return them via US mail, by one of our 877 fax numbers or by using Adobe sign. You will need to call the office that sent you the application to obtain the fax number for that office.

Please complete all the enclosed forms and place a copy of the following documents when returning your application:

1. Current Licenses or Certification.
2. BLS for healthcare provider, ACLS, NRP, NALS, PALS (front & back of all cards).
3. Current Statement of Good Health or Physical Exam.
4. Tuberculosis Screen (PPD) within the last year or a Chest X-Ray with in the last four years if you are PPD positive.
5. Proof of Rubella, Rubeola, Mumps, and Varicella (Chicken Pox) Titers or signed immunization record showing 2 (two) immunizations, and proof of Respirator Fit Test.
6. Hepatitis B request, decline, proof of immunization, or titer.
7. Influenza request, decline, or proof of immunization.
8. Proof of Tdap immunization or declination.
9. I-9 Documentation that has been notarized unless you are able to come into one of our offices and we can verify the documents ourselves.
10. Voided Check if interested in having Direct Deposit
11. 2 (two) Professional References.
12. 10 or 12 Panel Drug Screen

Registry Network, Inc. has provided temporary medical staffing to government and civilian healthcare facilities for the past twenty eight years. We are continually seeking qualified healthcare professionals in nursing, respiratory, and radiology specialties to staff acute care hospitals and clinics.

Please call 800-400-1145, if you have questions regarding the application.

We look forward to working with you in the near future.

Sincerely,

Registry Network, Inc.