Registry Network
Incorporated

Dear Applicant:

Thank you for your interest in becoming an employee of Registry Network, Inc. Enclosed is an application packet and list of documents needed to complete your application. After completing all forms sent via Adobe Sign, they will come back automatically and is our preferred method. If not, please return them via US mail or by one of our 877 fax numbers. You will need to call the office that sent you the application to obtain the fax number for that office.

Please complete all the enclosed forms and place a copy of the following documents when returning your application:

1. Current Licenses or Certification.
2. American Heart Association cards only for BLS, ACLS, NRP, PALS (front & back of all cards or Digital eCard).
3. Current Statement of Good Health/Physical Exam.
4. Tuberculosis Screen (PPD/QuantiFERON/T-Spot) within the last year or a Chest X-Ray within the last four years if you are PPD positive.
5. Proof of Rubella, Rubeola, Mumps, and Varicella (Chicken Pox) Titers or signed immunization record showing 2 (two) immunizations.
6. Respirator Fit Test with type and size of N95 mask you are fitted for.
7. Hepatitis B record, signed declination, proof of immunization, or titer.
8. Influenza proof of immunization or if accepted declination.
9. Proof of Tdap immunization or declination.
10. I-9 Documentation that has been notarized unless you are able to come into one of our offices and we can verify the documents ourselves.
11. Voided Check if interested in having Direct Deposit
12. 2 (two) Professional References.
13. Drug Screen

Registry Network, Inc. has provided temporary medical staffing to government and civilian healthcare facilities for the past Thirty-Seven years. We are continually seeking qualified healthcare professionals in nursing, respiratory, and radiology specialties to staff acute care hospitals and clinics.

Please call 800-400-1145, if you have questions regarding the application and process.

We look forward to working with you soon.

Sincerely,

Registry Network, Inc.