Registry Network
Incorporated

Licensed Vocational Nurse or Licensed Psychiatric Technician Job Summary

The LICENSED VOCATIONAL or LICENSED PSYCHIATRIC TECHNICIAN provides direct nursing care to patients as prescribed by the physician and is under the direction and supervision of the appropriate facility representative (RN or MD). The LVN/LPT provides nursing care specific to the age of the population served. Nursing activities are limited to those in compliance with the State LVN/LPT Practice Act, and applicable licensure/certification requirement(s), and agency policies and procedures.

Education: Graduate of an approved School of Vocational Nursing or Psychiatric Technician.

Licensure: Current State License as a LVN/LPT.

Experience: One year experience as a LVN/LPT in a clinical setting or expertise (Client facility may waive the one-year requirement).

Skills: Must demonstrate technical skill and proficiency in the administration of personal care. Requires interpersonal skills. Possess flexibility and the ability to fit in as a team member. Able to function independently.

Credentials: Current CPR (or specialty as ACLS, PALS, etc.)
Current TB screening
Statement of good health
Other screening as required by specific facilities

Transportation: Reliable transportation and valid insurance coverage.

Environmental/ working conditions: Works in various client settings; possible exposure to blood, bodily fluids, and infectious disease. The ability to work flexible schedules to meet client's needs.

Physical/ mental effort: Requires prolonged standing, walking and the ability to lift an adult patient. Requires working under some stressful conditions to meet deadlines and patient's needs. Ability to make quick decisions to meet each patient's individualized psychosocial needs.

This job summary is not meant to be inclusive but rather function as a guideline.
Form updated 9-3-26

Additional Qualifications:

1. Provides nursing care while maintaining a safe and therapeutic environment.
2. Documents patients care accurately and completely.
3. Provide quality care that recognizes every patient as an individual, but which also acknowledges that everyone grows and develops in stages that are related to their age.
4. Confirms to client facility and nursing policies/procedures.
5. Complies with the Registry Network policies/procedures.
6. Maintains confidentiality relative to patient care and facilities practices.
7. Communicates information effectively to appropriate personnel to facilitate continuity of care of report changes in patient's conditions.
8. Accepts accountability for own practices.
9. Maintains competency by participating in continuing education programs and meets state specific requirements.
10. Speaks, writes, reads, and comprehends the English language.
11. Reacts to change productively and performs other job-related tasks and duties assigned.

Employee Printed Name: _____

Employee Signature: _____ Date: _____

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