Registry Network
Incorporated

Surgical Technician
Job Summary

Assist in the nursing care and preparation of surgical patients. Functions as a member of the sterile team in donning gown and gloves, creating and maintaining a sterile field and issuing instruments to surgeons. Provides care for all young, middle aged, and geriatric patients regardless of race, sex, religion, national origin, or handicap.

Education: No states are regulating this specialty. However, most facilities prefer national certification. Graduate of accredited Surgical Technologist Program. Accredited by Commission on Certification for Allied Health Education Programs in Chicago. Take national exam given by LCCST.

Licensure: None.

Experience: One year experience as a Surgical Tech.

Skills: Responsible for set-up of sterile instruments and supplies. Able to assist surgeon with procedures and maintain aseptic technique during surgery. Requires interpersonal skills. Possess flexibility and the ability to fit in as a team member. Able to function independently.

Credentials:
Current CPR (or specialty as ACLS, PALS, etc.)
Current TB screening
Statement of good health
Other screening as required by specific facilities

Transportation: Reliable transportation and valid insurance coverage.

Environmental/ working conditions: Works in surgical setting; possible exposure to blood and bodily fluids and infectious diseases; and ability to work flexible schedules to meet client needs.

Physical/ mental effort: Requires prolonged standing, walking and the ability to lift an adult patient. Requires working under some stressful conditions to meet deadlines and patient's needs. Ability to make quick decisions to meet each patient's individualized psychosocial needs.

This job summary is not meant to be inclusive but rather function as a guideline.
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Additional Qualifications:

1. Prepares and passes instruments, sutures, sponges, and supplies needed in the operative procedure and maintains a correct count.
2. Documents patients care accurately and completely.
3. Knowledge of aseptic technique and proper O.R. scrub.
4. Knowledge of anatomy and physiology
5. Assists in maintenance and care of specimens.
6. Assists in the cleanup of the operating rooms following operations.
7. Possess the ability to make independent decisions, follow verbal and written instructions and accept constructive criticism.
8. Remains alert during procedures and demonstrates an ability to handle unexpected situations with calm efficiency; anticipates situations and functions with a proactive awareness; functions appropriately in emergency situations.
9. Provide quality care that recognizes every patient as an individual, but which also acknowledges that everyone grows and develops in stages that are related to their age.
10. Confirms to client facility and nursing policies/procedures.
11. Complies with the Registry Network policies/procedures.
12. Maintains confidentiality relative to patient care and facilities practices.
13. Communicates information effectively to appropriate personnel to facilitate continuity of care of report changes in patient's conditions.
14. Accepts accountability for own practices.
15. Maintains competency by participating in continuing education programs and meets state specific requirements.
16. Knowledge of surgical procedures
17. Speaks, writes, reads, and comprehends the English language and the ability to perform complex mathematical calculations.
18. Reacts to change productively and performs other job-related tasks and duties assigned.

Employee Printed Name _____

Employee Signature: _____ Date: _____

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